

CSL 3.3



Class Rating Instructor Revalidation

1. Revalidation

- 1.1 In order to **revalidate** your CRI rating, you must complete revalidation by experience or by seminar. Details of how to do this are contained in this document and in LASORS Section H.

2. Revalidation By Experience

- 2.1 Providing you have accumulated 10 hours instructing in the final 12 months of your rating, you may revalidate your CRI rating by experience. You must follow the guidance at Annex A to this notice before expiry of your rating.

3. Revalidation By Seminar

- 3.1 Coaches must inform the National Coach as soon as possible if they cannot revalidate by experience due to a shortfall in instructing over the final 12 months of validity. In this case, coaches must attend a one day seminar arranged by the LAA before expiry of your rating.
- 3.2 Seminars are arranged at least once per year; details of the seminar date and location are on the LAA website. It is expected that coaches will attend the seminar if it is likely that they will not achieve the required flight experience.
- 3.3 To revalidate, you must then follow the procedure described in Annex A, also enclosing the certificate awarded upon completion of the seminar.

4. Review

- 4.1 Take a few moments **now** to review when your rating expires, and the instructing you have or expect to have completed prior to rating expiry. Please ensure that you revalidate your CRI rating in sufficient time, since expiry requires that you renew the rating by completing a flight test.
- 4.2 If a coach holds a Flight Instructor rating, then that coach is responsible for maintaining his rating as described in LASORS Section H.
- 4.3 Coaches are expected to attend a seminar, in any case, at least every two years in order to remain up to date with changes in licensing and training procedures.
- 4.4 Please advise Penny at Head Office of your new Instructor Rating expiry date once your rating has been revalidated.

A handwritten signature in black ink, appearing to read 'Jon Cooke', is positioned above the printed name.

Jon Cooke
Head of Training & Pilot Coaching Scheme Chairman
Light Aircraft Association

Annex A

Revalidating your CRI rating by experience

Your CRI rating can be revalidated by Pilot Coaching Scheme Chairman Jon Cooke. Whilst the revalidation process itself is free of charge, you are asked to contribute the modest sum of £20 towards the significant administration this generates.

However, should you choose, any CAA Flight Instructor Examiner can revalidate your CRI rating using the following method. Should you prefer to use a local FIE, contact details can be obtained from LAA Head Office or the CAA.

You can assist in the processing of your Class Rating Instructor revalidation by ensuring that your paperwork is correctly compiled, completed and sent:

- ✓ **Instructor Form 3: Instructor Rating Revalidation/Renewal**
This can be downloaded from the CAA website, or obtained from Penny at the office. Complete sections 1,2,3,6, and 9.
<http://www.caa.co.uk/docs/33/FORSRG1135.PDF>
- ✓ **Log Book evidence** of at least 10 hours instructing in the final 12 months of validity of your rating. Photocopy your log book pages and enclose them with your paperwork.
- ✓ **FCL150** This is the form in your licence which contains the FIE signature. This must be sent for the new revalidation signature to be added.
- ✓ **Medical** A photocopy of your **current** medical certificate.
- ✓ **A cheque** for the sum of £20 payable to the "Light Aircraft Association".
- ✓ **A Stamped Addressed Envelope** for return of your FCL150.
- ✓ **A short note** explaining that you are an LAA Coach, and would like to revalidate your CRI rating.
- ✓ Please allow sufficient time to revalidate your rating **before** it expires.

Please send all of the above to the following address:

Jon Cooke (CRI Revalidation)
Light Aircraft Association
Turweston Aerodrome
Nr Brackley
Northants
NN13 5YD

- ✓ If you have any queries, please contact Jon Cooke.
- ✓ **Upon completion** of the revalidation process, please inform Penny of your new CRI expiry date. It is also an ideal opportunity to also check that all of your contact details which are held by the Pilot Coaching Scheme are correct.