



Directors Code of Conduct and Ethics

V2.0 September 2025

Approved – LAA Board 23 September 2025

Purpose

This Code of Conduct and Ethics establishes the fundamental standards of behaviour and ethical conduct required of all Directors of the Light Aircraft Association. By signing this Code, Directors commit to upholding these standards and complying with the comprehensive governance framework set out in the LAA Board Charter.

Standards of Conduct

Legal and Regulatory Compliance

Each member of the Board of Directors will at all times obey all applicable national and local laws and regulations and will provide or cause to provide the full cooperation of the Association when requested to do so by institutions and persons set in authority as are required to uphold the law.

Professional Standards

Members of the Board of Directors will conduct the affairs of the Association in good faith and with honesty, integrity, due diligence, and reasonable competence.

Confidentiality

Except as the Board may otherwise require or as otherwise required by law, each member of the Board will uphold the strict confidentiality of all meetings and other deliberations and communications of the Board of Directors and undertake not to divulge information deemed to be confidential.

Public Relations and Member Service

Members of the Board of Directors will exercise proper authority and good judgment in their dealings with the general public and will respond to the needs of the Association's members in a responsible, respectful, and professional manner.

Information and Property Management

No member of the Board of Directors will use any information provided by the Association or acquired as a consequence of the Board member's service to the Association in any manner other than in furtherance of his or her Board duties. Further, no member of the Board of Directors will misuse Association property or resources and will at all times keep the Association's property (including Intellectual Property) secure and not allow any person not authorized by the Board to have or use such property.

Performance Expectations

Each member of the Board of Directors will use his or her best efforts to perform his or her assigned duties in a professional and timely manner pursuant to the Board's direction and oversight.

Conflicts of Interest and Independence

Declaration of Interests

Any Director who has an interest in another aviation organisation or company, other than as an ordinary member or shareholder, is to immediately declare that interest in writing to the Chair. The Chair shall maintain a list of such interests, which will be made known to all Board members.

Conflict Management

The Board of Directors must act at all times in the best interests of the Association and not for personal or third-party gain or financial enrichment. When encountering potential conflicts of interest, Board members will identify the conflict and, as required, remove themselves from all discussion and voting on the matter. Specifically, Board members shall follow these guidelines:

- a) Avoid placing (and avoid the appearance of placing) one's own self-interest or any third-party interest above that of the Association; while the receipt of incidental personal or third-party benefit may necessarily flow from certain Association activities, such benefit must be merely incidental to the primary benefit to the Association and its purposes;
- b) Do not abuse Board membership by improperly using the Association's staff, services, equipment, resources, or property for personal or third-party gain or pleasure; directors shall not represent to third parties that their authority as a board member extends any further than that which it actually extends;
- c) Do not engage in any outside business, professional or other activities that would directly or indirectly materially adversely affect the Association;
- d) Do not engage in or facilitate any discriminatory or harassing behaviour directed toward Association staff, members, officers, directors, meeting attendees, exhibitors, advertisers, sponsors, suppliers, contractors, or others in the context of activities relating to the Association;
- e) Do not solicit or accept gifts, gratuities, free trips, honoraria, personal property, or any other item of value from any person or entity as a direct or indirect inducement to provide special treatment to such donor with respect to matters pertaining to the Association without fully disclosing such items to the Board of Directors.

Collective Responsibility

Regardless of personal feelings and circumstance, it is the duty of a member of the Board to abide by and support decisions arrived at by the Board; this is a prime duty and should be treated as 'Collective responsibility'.

Succession and Transition

Upon termination of service, a retiring Director will promptly return to the Association all documents, electronic and hard files, reference materials, and other property entrusted to the Board member for the purpose of fulfilling his or her Director's responsibilities. Such return will not abrogate the retiring Director from his or her continuing obligations of confidentiality with respect to information acquired as a consequence of his or her tenure on the LAA Board.

Compliance Commitment

Each member of the Board of Directors will abide in all respects by the LAA Rules and all other regulations of the Association (including but not limited to the Association's articles of incorporation and bylaws), the Light Aircraft Association Board Charter and will ensure that their membership in the Association remains in good standing at all times.

By signing this Code, Directors acknowledge that they have read, understood, and agree to comply with this Directors Code of Conduct and Ethics.

Director's Acknowledgment:

By signing this Code, I acknowledge that I have read, understood, and agree to comply with this Directors Code of Conduct and Ethics.

Director's Name: _____

Signed: _____

Date: _____