

## CHANGE OF OWNER OR CO-OWNER OF AN LAA AIRCRAFT

The Aircraft Registration Section of the CAA must be informed of all ownership changes concerning LAA aircraft: -

Aircraft Registration Section  
CAA House  
45-59 Kingsway  
LONDON  
WC2B 6TE

Tel 020 7453 6666

Fax 020 7453 6670

Email [aircraft.reg@caa.co.uk](mailto:aircraft.reg@caa.co.uk)

- **CHANGE OF REGISTERED OWNER**

Inform CAA Aircraft Registration Section that you are buying/selling the aircraft. They will require confirmation of the sale/purchase from buyer/seller. There will be a charge to the buyer, currently £60, to register the aircraft in the buyer's name.

- **CHANGE OF TRUSTEE OF GROUP**

CAA Aircraft Registration Section must be informed of any change of Trustee. If another member of the group is to be the new Trustee then the aircraft must be re-registered in the name of the new Trustee. The registration fee of £60 is applicable.

- **CHANGE OF CO-OWNER WHO IS NOT A REGISTERED OWNER OR A TRUSTEE**

If you are buying/selling a share in an LAA aircraft but you are not a Registered Owner or a Trustee, CAA Registration Section still need to be informed. (If there is a trustee of the group then it is the trustee's responsibility to inform the CAA of ownership changes.) The CAA will normally only require a letter detailing the change – but please confirm with CAA. A fee will not be applicable in this case.

In all of the above cases, CAA Aircraft Registration Section will be able to advise you of the procedure that you need to follow for your aircraft, or your individual situation, and they will send you any forms that you are required to complete. Various forms may also be downloaded from the CAA website.

Further information for buyers and sellers can be found on the CAA website [www.caa.co.uk](http://www.caa.co.uk).

Please note that when an aircraft is sold the onus is on both the buyer and the seller to notify the CAA of the change. If you are the seller, it is in your interests to notify the CAA immediately as you may still be deemed to be responsible for the aircraft until the CAA is made aware of the change.

**LAA also needs to be kept informed of any change of owner or co-owner so that we can keep aircraft records up to date, and to ensure that any correspondence such as urgent safety information that we send to owners is sent to the correct person.**

Please inform LAA Engineering Dept of any ownership changes by completing the attached form(s) and sending to LAA Engineering, Turweston Aerodrome, Nr Brackley, Northants, NN13 5YD, alternatively you can email full details to [engineering@laa.uk.com](mailto:engineering@laa.uk.com)

Please note that it is your responsibility to inform LAA Membership Dept if you PERMANENTLY cease to own/co-own an LAA aircraft as this may affect your membership subscription at time of renewal.



**NOTIFICATION OF CHANGE OF REGISTERED OWNER/TRUSTEE**

Registration	G -	Serial No.	
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Aircraft Type	
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**PREVIOUS REGISTERED OWNER/TRUSTEE:**

Name		Membership No.	
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Address	
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Does the aircraft have any co-owners? **YES / NO**

If yes, are they also selling their share of the aircraft? **YES / NO**

Change of address, telephone number or email only:	Please contact LAA membership dept if you only wish to notify any changes of your contact details: Tel 01280 846786 (option 2) or email: office@laa.uk .com
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**NEW REGISTERED OWNER/TRUSTEE:**

Full name	
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Address	
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Tel No(s).		Membership No(s).	
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**Have CAA Registration Section been informed of the change of ownership? YES / NO**

Signed : ..... Date : .....

Print full name: ..... **Seller / Purchaser** (delete as appropriate)

**It is important to notify LAA Engineering Dept of any changes to ensure aircraft records are kept up-to-date.**

**Please note that it is your responsibility to inform LAA Membership Dept if you PERMANENTLY cease to own/co-own an LAA aircraft as this may affect your membership subscription at time of renewal.**

Please return this completed form to LAA Engineering office.

